

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

February 6, 2018

Present: **Kim Barber:** High School Representative, ***Rob Keshock:** William Foster Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Jill Frimel,** Administrative Designate, **Kali Strickland,** Administrative Designate,

*Chairperson

Not Present: **Nora Lopez,** Elmwood Representative, **Chris Hanke:** Central Office Representative, **Paul Glazer,** Administrative Designate

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: E. Augustine, C. Grant
Administration: K. Strickland

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: none
William Foster: L. Bartlett (3 sem. Hrs: CSU -- EDB 601 -- Educational Research 9/17)
Maple Leaf: none

Middle School/L. Ctr: **J. Corrado** (2 semester hrs: Dominican University of California-- EDUO 9000, EDUO 9002 Reflective Reading 5/17); **A. Dietz** (3 semester hrs: Loyola Marymount University-- EDDX 916 Teaching Poverty's Children 2/17 and 3 semester hrs: Loyola Marymount University-- SCLX 902 Gang Recognition and Behavior 5/17); **M. Murphy** (3.3 semester hrs: University of California San Diego Extension-- EDUC 41444 Positive Discipline 10/17); **K. Richardson** (6.5 contact hours: ESC-- Understanding and Managing Trauma -- proposed 6 on 12/17)



High School: **A. Roalofs** (5 contact hrs: EOA--Motivation, Mindset and Grit:Practical Strategies to Increase Learning 11/17); **P. Dorton** (3 sem. Hrs: Andrews University--EDCI 629-040 Teenage Brain:How it works 5/17 **and** 3 sem. Hrs: Andrews University--EDCI 629-028 Stress Reduction for Teaching 12/17))

Administration: none

Activity Proposals Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr K. Richardson (2.5 contact hours: ESC-- Northeast Ohio School Counselor Network on 1/24; **and** 2.5 contact hours: ESC-- Northeast Ohio School Counselor Network on 2/27)

High School: **E. Garrett-Mayausk**y (3 sem hrs; Loyola Marymount University--Managing The Art Classroom); **C. Grant** (3 sem. Hrs: Andrews University--Own Your Words-Effective Vocabulary Instruction); **A. Pavelek** (3 sem hrs: Walsh--Walsh Communicate Institute Graduate Course, 3630 Creative Teaching Strategies); **G. Umek** (3 sem. Hrs: Walsh University--Bring out the Best in Students)

Administration: none

District-Wide: **LETRS training Update** (Participants were granted 66 contact hours at our December 5, 2017 LPDC meeting and are now eligible to receive up to 71 contact hours for the 2017-2018 school year. An additional 5 contact hours is available with a certificate of credit from the November training.)

Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: ***E. Raimer** (5 Year Professional Elementary (P-3) License)

William Foster: **S. Gallagher** (5 Year Professional Elementary (1-8) License)

Maple Leaf: **A. Halusker** 5 Year Professional Early Childhood (P-3) License

Middle School/L. Ctr: **A. Dietz** (5 Year Professional Adolescence to Young Adult (7-12) License)

High School: none

Administration: none



Notifications of Application for Advanced License:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none

Verification Forms for Educator Leaving / Entering District:

Entering:
none

Leaving:
none

Notes:

- 1. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***
- 2. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.***
- 3. The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.***



4. **All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.**
5. **You must have an approved IPDP on file in order to have any professional development approved by the LPDC.**
6. **If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.**
7. **ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.**
8. **The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.**
9. **We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made.**
10. **All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.**

